

# Carbon Reduction Plan (DRAFT)

## Introduction

Traverse is committed to formalising its carbon reduction plan in April 2022 and to start making changes to meet our carbon reduction targets in the 2022/23 financial year.

Traverse's approach to the environment is set in the context of its values as an employee-owned, social-purpose consultancy that supports better decision-making through the power of inclusion. We do this by providing evidence, insight, and strategic advice through our research, evaluation, engagement, and consultation services.

Traverse's directors recognise that our company has an environmental responsibility in all aspects of its activities. Traverse members believe that commitment to sustainability and reducing our impact should be a fundamental and integral part of the business strategy and how we operate.

Traverse recognises that a key part of reducing our environmental impact is to reduce our emissions in line with the UK's commitment to net zero by 2050. This document details our approach and next steps.

## Approach

We are seeking to put a robust and actionable plan into place. We are therefore collecting data to form a baseline of our scope one, two and three emissions. Our main reporting areas are as follows:

- Scope one
  - Energy purchased from grid
- Scope two
  - N/A
- Scope three
  - Business travel
  - Computer equipment
  - Digital network use
  - Web and cloud hosting
  - Employee commuting
  - Events
  - Furniture
  - Home working energy consumption

- Hotel stays
- Disposal of electrical items
- Waste
- Water use

Our first reporting year will be 2021 to 2022 calendar year and will form our baseline year moving forward. We then aim to implement a data collection strategy informed by this process to be completed in time for the start of the new financial year 2022. With this in place we will commence our future reporting in line with the future financial years.

## Progress and next steps

target	details	To be completed by	Status
Learning process	Commit to understanding the remit of carbon reduction reporting. For example developing a list of our scope one, two and three emissions and developing knowledge of legal and statutory environmental legislation and reporting requirements. Initial awareness raising with colleagues, encouraging them to calculate personal footprint using: <a href="https://www.carbonindependent.org/">https://www.carbonindependent.org/</a>	Sept 30 <sup>th</sup> 2021	<b>COMPLETE</b>
Research appropriate support options to establish baseline targets	Identify appropriate consultancy/software to effectively measure baseline emissions	Nov 30 <sup>th</sup> 2021	<b>COMPLETE</b> MRS approved "CompareYourFootprint" in partnership with Green Element and GHG Protocol standard identified
Apply for funding for required software and consultancy	Apply to for internal funding for carbon measurement software and consultancy support	31 <sup>st</sup> Dec 2021	<b>COMPLETE</b> Funding approved

Implement software and complete data entry	Gather the necessary documentation, for example energy bills to input into software and generate our baseline emissions across scope one, two and three	28 <sup>th</sup> Feb 2022	<b>IN PROGRESS</b>
Consult with Green Element to develop targets plan	Once baseline emissions have been established consult with Green Element to develop a set of targets based on 'Science Based Targets'	14 <sup>th</sup> March 2022	<b>NOT STARTED</b>
Develop full action plan to achieve targets and update 'Carbon reduction plan'	<b>Awaiting guidance from data but might include actions such as:</b> <ul style="list-style-type: none"> <li>■ Updating relevant company policies e.g. business travel</li> <li>■ Mandatory training programme for all staff on energy efficient conduct</li> <li>■ Changing suppliers of goods and services</li> <li>■ Minimum standard for the energy efficiency of all electrical products such as monitors and laptops</li> </ul>	31 <sup>st</sup> March 2022	<b>NOT STARTED</b>
Implementation	Introduce plan to company as a whole and establish staff training programme to achieve targets. Establish as part of new staff onboarding induction programme and embed measure in company scorecard.	From 1 <sup>st</sup> April - ongoing	<b>NOT STARTED</b>

Last updated 21 February 2022



Nick Johnson CEO